

# Tutor Training Resources

## Online Training Websites

- ~ The Adult Literacy Volunteer Tutoring Training - Lesson 2  
(<http://www.cyberdriveillinois.com/departments/library/literacy/oltt/home.html>)
- ~ ProLiteracy Education Network  
(<http://www.proliteracyednet.org>)

### Instructions to access ProLiteracy Education Network

- Click on: **Instructor** ( tab ~ 2" from the top of the page)
- Select: **Online Courses** (click on "Learn More" below Online Courses)
- Click on: **Desired course title**
- Click on: **Register** to this course
- When the title come up: Click "**Confirm**"
- A login box will apper. If you are a **returning user, log in.**
- If you are a **first time visitor**, click "**Register now**" at bottom
- Enter personal info and click "**Next**"
- Create a User Name and Password (User name will be on your certificate)
- Retype **Confirm password**. Click "**Finish**"
- At bottom of page, click "**Begin**"
- Click on the course
- Read the page and click "Begin" at upper right corner
- Click on the various links and take notes.
- Keep clicking "Next" to go through the pages until completed
- At the top of the page, there are icons - one says "**Review**"
- This is **your exam**. Press "**Continue**" and take it.
- When the exam is complete, click on: "**Submit**" (near bottom on right)
- Print Certificate (command is near top of the page, in rust colored words)
- When Certificate appears, **RIGHT click** the mouse and choose "**Print**"
- For additional courses, click on the left tab: "Online Courses"